

**Village of Stoddard
Village Board Meeting
December 13th, 2016
6:30 p.m.**

The Village Board met in regular session. On roll call: Bob Wurtzel, Steve Davis, Kevin Miller, Robin Palmer, Martin Osinski and Garry Oliver. Administrator Kent Hatlestad and Lead Operator Mike Young also present. Before the meeting began the process of selecting an interim Village President to replace Kevin Gobel was done. Motion Davis, second Miller to nominate Bob Wurtzel for the position. Nominations closed. All aye. Wurtzel will act as interim Village President until the election in April.

Minutes: Motion Oliver, second Osinski to approve minutes from the November 2016 meeting as written. All aye.

Appearances: Randy Sanford, Rebecca Flege – SEH Engineering. SHE presented a plan for the Hwy 35 project. The plan said out the DOT project and other projects the village may want to look at. Discussion on going to a 10” sewer pipe. Main St. Utilities, Hwy 162 Utilities, Storm Sewer upgrades, Badger St. utilities, Birch-Cottage-School St. utilities, Broadway St. utilities, Alternate Routes for traffic funding opportunities and project schedules were discussed. A meeting between the Village Board and the Water & Sewer Commission needs to be set up to discuss this plan. Hatlestad will set up a meeting.

Bills and Vouchers: Check register: 17411 – 1740 \$25,587.37.

Committee Reports:

Board of Appeals – No meeting.

Board of Review – No meeting.

Budget & Finance – Village of Stoddard, Budget & Finance Committee Meeting, December 7th, 2016, 7:00 p.m.

The Budget & Finance Committee met in regular session. On roll call: Bob Wurtzel and Garry Oliver. Kevin Miller – excused. Village Administrator Kent Hatlestad also present. **Minutes:** Motion Oliver, second Wurtzel to approve the minutes of the previous meeting as written. All aye. **Appearances:** None

Bills and Vouchers: Will be discussed board meeting.

Budget: Discussion on 2017 proposed budget. Budget for 2017 is \$601 lower for 2017. Recommendation to send the proposed 2017 budget to full board for approval. Discussion to also move \$50,000 from General fund into a new account for the 2019 Main Street project. Adjournment.

Building/Zoning/Land Planning – Village of Stoddard, Building, Zoning & Land Planning Committee Meeting, December 7th, 2016, 6:00

p.m. Meeting called to order at 6:00 p.m. Roll call: Marty Osinski and Scott Chiples. Kevin Miller – excused. Minutes: Motion Chiples, second Osinski to approve the minutes of the previous meeting. All aye. Appearances: None

Unfinished Business:

Off-Street Parking ordinance review. Look at using size of the lots and go accordingly. Hatlestad will look at the size of lots on Main St. Use simple parking exemption with size.

Zoning map review. The zoning map was looked at and the general consensus was:

Define uses

Review current lot uses

New Business:

Discussion on curb cut-outs. Now-minimum of 17 ft. at curb, 13 ft. at sidewalk. Proposed – 3-car garage max 32 ft. w/in 18 ft. of garage. Maximum 24’ curb cut.

Communications: None. Motion Chiples, second Osinski to adjourn at 7:00. All aye. Adjournment

Fire – No meeting. Another will need to be set up soon.

Park – No meeting.

Personnel- No meeting.

Police- No meeting.

Public Works – No meeting.

W&S – Village of Stoddard, Utilities Commission Meeting, December 12th, 2016, 3:30 p.m., Stoddard Sewer Plant

Meeting called to order at 3:30 p.m. Present- Scott Chiples, Russ Bolton and Mark Peterson. Operator Mike Young and Clerk Kent Hatlestad present.

Minutes: Motion Bolton, second Chiples to approve. All aye.

Appearances: Jamey Makepeace - Makepeace Engineering. Presentation on phosphorus plan. Looking good right off the bat. WQT and moving the outfall were discussed. Discussion of coming limits. Next step is looking at changing outfall site and WQT. Start phosphorus testing when temperature reaches 50 degrees.

Bills and Vouchers: Sewer #3014 - 3016 - \$1,606.24 Water #2776 - 2778 - \$403.43

Motion Bolton, second Chiples to approve bills and vouchers. All aye.

Unfinished Business:

Discussion on new motor in lift station. When the motor comes in, put in and take rebuilt and put on shelf. Motion Bolton, second Chiples. All aye.

Discussion on 2017 budget.

Water - \$169,145

Sewer - \$128,000

Motion Bolton, second Chiples to approve 2017 budgets. All aye.

Discussion on proposed rate increase. Hatlestad reported that the \$10 increase to the base rate every quarter was discussed at the board meeting and that it was well received. Hatlestad will start the paperwork for the increase.

Lift station cleaning is finished. Problem with disposable wipes. Hatlestad will put a notice in the bills.

New Business:

Discussion on budget hits for 2017. Mark Thurow will be here in January to give a presentation on Well #2 rehab. Hatlestad also getting additional bids for project.

Motion Bolton, second Chiples to adjourn. All aye. Motion carried. Adjournment

Unfinished Business:

Village of Stoddard, Budget Hearing, December 13th, 2016, 6:15 p.m.

The Village Board met in regular session to conduct the annual budget hearing. On roll call: Bob Wurtzel, Kevin Miller, Steve Davis, Robin Palmer, Martin Osinski and Garry Oliver. Administrator Kent Hatlestad also present.

Budget hearing called to order by Wurtzel. Comments were asked for from the public three times. No comments were offered. Discussion on 2017 budget. Motion Oliver, second Palmer to approve the following budget amounts for 2017:

Municipal Levy -	\$212,817
Municipal Budget -	\$546,459
Water Budget -	\$169,145
Sewer Budget -	\$128,000
Loan Payments -	\$ 68,921

2017 budget approvals. Roll call vote: Wurtzel-aye, Miller-aye, Davis-aye, Oliver-aye, Palmer-aye, Osinski-aye. Motion carried.

New Business:

Discussion on 2017 budget.

2017 budget approvals.

Motion Oliver, second Davis to approve the Municipal Levy -	\$212,817
Motion Palmer, second Oliver to approve the Municipal Budget -	\$546,459
Motion Palmer, second Davis to approve the Water Budget -	\$169,145
Motion Oliver, second Miller to approve the Sewer Budget -	\$128,000
Motion Miller, second Oliver to approve the Loan Payments -	\$ 68,921

All aye, motions passed.

Discussion on Election Officials. Motion Oliver, second Palmer to approve the following election officials for 2017:

Nancy Brosinski, Beth Leis, Bob Wurtzel, Gary Brosinski, George Kreuzer, Katherine Sandy, Thomas Noddings, Andrea Noddings, Alice Long, Jane Hammel, Leslie Wegner and Kari Moser.

Discussion on Building Inspector contract. Motion Oliver, second Davis to approve Schmitz Inspections for a two-year contract with the village. All aye.

Discussion on Engagement letter with Johnson & Bock for 2017 audit. Motion Oliver, second Palmer to approve. All aye.

Discussion on Commercial Insurance proposal approval with TriCor Insurance. Motion Miller, second Oliver to approve. All aye.

Communications: None

License Applications: None

Operator License: None

Public Comment: A resident questioned why Mike Schultz had been denied a liquor license. Resident was informed that Schultz had never applied for a license during the last period.

Adjournment: Motion Bolstad, second Wurtzel to adjourn at 7:00 p.m. All aye.