

**Village of Stoddard  
Budget & Finance Meeting  
July 12th, 2016  
5:30 p.m.**

The Budget & Finance Committee met in regular session, Chair Garry Oliver presiding. On roll call: Bob Wurtzel, Kevin Miller and Garry Oliver. Administrator Kent Hatlestad also present.

Discussion on check register. It will be sent to board for approval.

Discussion on quarterly review. Financials were looked at. Village is on track for the year. Miller asked about putting excess fund in a short-term CD or other account to make more interest than in the checking account. Hatlestad will bring information to next meeting. Motion Wurtzel, second Miller to adjourn at 5:47. All aye.

**Village of Stoddard  
Village Board Meeting  
July 12th, 2016  
6:00 p.m.**

The Village Board met in regular session, President Kevin Gobel presiding. On roll call: Kevin Gobel, Bob Wurtzel, Kevin Miller, Martin Osinski, Garry Oliver and Robin Palmer. Steve Davis arrived late. Administrator Kent Hatlestad also present. A moment of silence was observed in memory of Brian Haydysch. Brian served the community in many capacities for over 40 years and his presence will be greatly missed.

**Minutes:** Motion Oliver, second Osinski to approve minutes as presented. All aye. Motion carried 6-0.

**Appearances:** Brent Smith – Village Attorney, Rebecca Flege – SEH Engineering

**Bills and Vouchers:** Check register: Discussion on bills for June 2016. Motion Oliver, second Wurtzel to approve checks #17143 - #17187 for June in the amount of \$281,161.20. All aye. Motion carried 6-0.

**Committee Reports:**

**Board of Appeals** – No meeting.

**Board of Review** – No meeting.

**Budget & Finance** – The Budget & Finance Committee met in regular session, Chair Garry Oliver presiding. On roll call: Bob Wurtzel, Kevin Miller and Garry Oliver. Administrator Kent Hatlestad also present. Discussion on check register. It will be sent to board for approval. Discussion on quarterly review. Financials were looked at. Village is on track for the year. Miller asked about putting excess fund in a short-term CD or other account to make more interest than in the checking account. Hatlestad will bring information to next meeting. Motion Wurtzel, second Miller to adjourn at 5:47. All aye.

**Building/Zoning/Land Planning** - No meeting.

**Fire** – No meeting.

**Park** – No meeting.

**Personnel**- No meeting.

**Police**- No meeting.

**Public Works** – No meeting.

**W&S – Village of Stoddard Utilities Commission Meeting May 23rd, 2016 3:30.m. Stoddard Sewer Plant**

Meeting called to order at 3:30 p.m. Present- Russell Bolton and Mark Peterson. Lead Operator Mike Young and Clerk Kent Hatlestad present.

**Minutes:** Motion Bolton, second Peterson to approve the minutes as read. All aye. Motion carried.

**Appearances:** Rebecca Flege, SEH Engineering.

**Bills and Vouchers:** Sewer #2972-2978 \$6,322.02. Water #2728-2736 \$5,846.16 Motion Bolton, second Peterson to approve. All aye.

**Unfinished Business:**

Discussion on Hwy 35 project. 2019 is now the target year. Hatlestad reported that the WI DOT had sent a new copy of the SMA to the village. Sub-total for the DOT portion is now \$1.8 million. Village portion of the road work is approximately \$202,200. Utility work on water and sanitary sewer is approximately \$474,000.

Discussion on private well permits. Hatlestad reported that the wells were inspected on May 18<sup>th</sup>. All the wells passed but one and one was not able to be found. Will go back for that one. Information will be sent to Charlie Cameron at the state on the 24<sup>th</sup>.

Discussion on Design Homes project. Rebecca Flege from SEH Engineering reported that the WI DNR has reviewed the project plans. Design Homes has no permit at this time. Rebecca brought up issues concerning ownership and maintenance of the project. At this time SEH will design a 6” water line for process piping. SEH is looking at \$142,000 for the project (minus electrical). A new electrical service will have to be put in for the building. A \$20,000 placeholder will be used for that. Total project cost of \$162,000.

SEH recommends taking over the public/private section of the water and sewer to maintain control of the situation. Test the residual to find out how long it lasts. The next meeting will have the village attorney, SEH and the Utility Commission present to complete the final draft of the developer agreement before sending it to Design Homes. SEH will send the project out for bids. The village can then give the agreement and the proposed costs to Design Homes with the request that they make a decision to go ahead with the project or not.

**New Business:**

Discussion on CMOM. The CMOM is done, it just needs to be typed up to be completed.

Discussion on community garden request for water. The community garden would like to procure water for the garden. Motion Bolstad, second Peterson to provide water to the community garden and bill them at the end of the year for it. All aye. Motion carried. Adjournment

**Unfinished Business:**

- a) Motion Oliver, second Osinski to go into closed session. All aye.

Closed session per Sec. 19.85 (1) (e), Wis. Stats., Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Invitation of non-committee members to stay for closed session

- Roll call vote to go into closed session
- Roll call vote to go into open session
- Discussion and possible action on closed session item

Motion Oliver, second Wurtzel to go into open session. All aye. Motion passed 7-0.

## New Business:

**RESOLUTION 2016 – #04  
OF THE  
VILLAGE BOARD OF STODDARD  
A RESOLUTION TO ACCEPT THE TREE PLANTING PLAN FROM SOUTHWEST BADGER RC&D.**

RESOLVED that the Village of Stoddard accepts the tree planting plan from the Southwest Badger Resource Conservation and Development Council.

- 1.) This plan was funded in part by an urban forestry grant from the State of Wisconsin Department of Natural Resources Forestry Program as authorized under s. 23.097, Wis.Stat.
- 2.) The purpose of this plan is to establish guidelines for establishment and care of trees within the Village of Stoddard. This plan has been written for two sites within the Village of Stoddard, which are the River Park and Stoddard Community Park.

**Parks Tree Planting Plan  
Prepared for: Village of Stoddard  
By: Brandon Bleuer  
Stewardship Forester  
Southwest Badger RC&D  
(309) 738-2607  
[Brandon.bleuer@swbadger.org](mailto:Brandon.bleuer@swbadger.org)**

July 11<sup>th</sup>, 2016



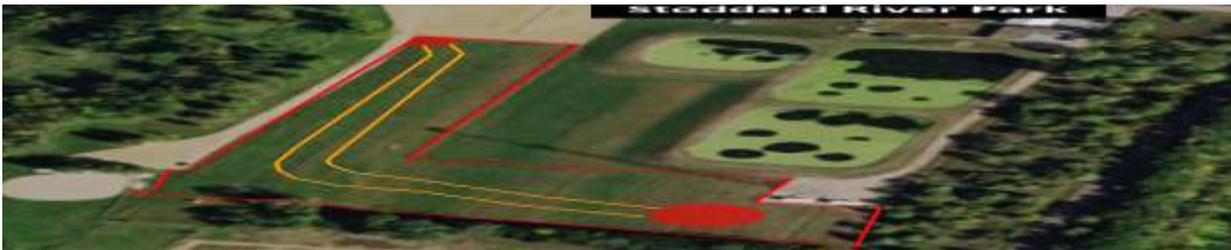
## Introduction

This tree planting plan was designed specifically for the village of Stoddard by the Stewardship Forester from Southwest Badger Resource Conservation and Development Council. This document was funded in part by an urban forestry grant from the State of Wisconsin Department of Natural Resources Forestry Program as authorized under s. 23.097, Wis.Stat. The purpose of this plan is to establish guidelines for establishment and care of trees within the Village of Stoddard. This plan has been written for two sites within the Village of Stoddard, which are the River Park and Stoddard Community Park.

## Tree Species

- **Northern Catalpa (*Catalpa speciosa*)**
  - Grows well in poor, dry soils
  - White flowers in June
  - Giant heart-shaped leaves that produce large quantities of shade
- **Thornless Honeylocust (*Gleditsia triacanthos form inermis*)**
  - This tree is easy to plant, grows fast, has reasonably strong branches, is aesthetically pleasing and is tough enough to withstand just about any urban setting
  - Provides showy yellow color in the fall
  - Can be used to stabilize poor soil and control erosion
- **White Oak (*Quercus Alba*)**
  - Provides great fall color, with leaves turning showy shades of red or burgundy
  - Develops notably strong branches
  - Grows in an oval or rounded shape
- **River Birch (*Betula nigra*)**
  - Features glossy green leaves that are 2-3" long and triangular
  - Produces brown and green catkins in April and May
  - Has a cinnamon colored bark that peels once mature
  - Grows in an oval shape
- **Cockspur Hawthorn (*Crataegus crus-galli form inermis*)**
  - Green leaves
  - White flowers
  - Exhibits a moderate growth rate
  - Orange to red fall color
  - No thorns
- **Macho Amur Corktree (*Phellodendron amurense*)**
  - Dry soils
  - Seedless
  - Yellow fall color
  - Corky bark
  - Insignificant yellow/green flowers
- **Sugar Maple (*Acer saccharum*)**
  - Competitive roots

- Salt-sensitive
- Competitive roots
- Yellow, orange, or red fall color
- **Red Maple (*Acer rubrum*)**
  - Grows in a range of soil types from sandy loam to clay
  - Grows best in full sun or partial shade
  - Grows to a height of 40-60 ft
  - Smooth gray bark
- **American Plum (*Prunus americana*)**
  - Does well in dry, infertile soils
  - White flowers
  - Yellow to orange fall color
- **Common Ninebark (*Physocarpus opulifolius*)**
  - Dry soils
  - White flowers
  - Shredded bark
- **Gray Dogwood (*Cornus racemosa*)**
  - White flowers and fruits
  - Purple fall color
  - Dry or wet soil



- Project size – Approximately 5 acres
- The two rows to be planted equals a total of 1,839 feet
- At a spacing of 50 feet between trees, 36 trees will be needed to complete the planting as shown on the map
- Approximately 6-8 shrub species will be needed to complete the planting



- 6-8 trees should be planted to fill in open areas and provide shade to key usage points in the park (horse shoe pits and basketball courts)

#### Planting Instructions

When planting a newly purchased tree it is important to think of that tree as a lifetime investment. It is up to the planter to decide the fate of that investment based on location and follow-up care the tree receives after planting. A few rules to follow when planting trees are:

1. Plant trees during spring or fall when weather conditions are cool and there is moisture in the soil. Do not plant during dry summer months!
2. Dig a wide, but shallow hole to plant the tree in. The hole can be as much as three times wider than the diameter of the root ball. Make hole only as deep as the root ball. A wide planting hole is important because the new roots must push through surrounding soil in order to become established.
3. Don't plant the tree too deep! Identify the trunk flare, which is where the roots spread at the base of the tree. The trunk flare should be partially exposed once tree is planted. If the trunk flare is covered in soil, then the tree has been planted too deep.
4. Ensure that the tree is straight before backfilling. To ensure straightness, stake tree if necessary.
5. Mulch the base of the tree. Mulch acts as a blanket to hold moisture. Mulching newly planted trees is essential to promote tree growth in the Stoddard village parks due to the dry soils present.
6. Continue to care for trees well after planting. Keep the soil moist but not soaked. Too much water can cause leaves to turn yellow or fall off the tree.

Motion Oliver, second Davis to approve Resolution 2016 – 04. All aye. Motion carried 7-0.

**Communications:** None.

**License Applications:** Stoddard Park Department – Class B Picnic licednse, July 15-16. Motion Davis, second Oliver. To approve. All aye.

Cigarette license – Kwik Trip. Motion Davis, second Miller to approve. All aye.

Beer garden – Rocky's, motion Oliver, second Miller to approve. All aye.

**Operator License:** Buck DuCharme, Debra Goralski, Skyanne Antoniewicz, Michael Tully, Tiffany Penkalski, motion Davis, second Wurtzel to approve. All aye.

**Public Comment:** None.

**Adjournment:** Motion Osinski, second Miller to adjourn at 6:50 p.m. All aye.