

**Village of Stoddard
Village Board Meeting
March 8th, 2022, 6:00 p.m.**

The Village Board met in regular session. Roll call: Bob Wurtzel, Garry Oliver, Steve Davis, Scott Chiples, Ton Venner and Bill Evans. Robin Palmer-excused.

Minutes: Motion Oliver, second Chiples to approve the minutes from the February 2022 meeting. All aye. Motion carried.

Appearances: None.

Bills and Vouchers: Motion Oliver, second Chiples to approve February payments #20395-20432 in the amount of \$454,177.69 for payment. All aye. Motion carried.

Committee Reports:

Board of Appeals – No meeting.

Board of Review – No meeting.

Budget & Finance – Village of Stoddard, Budget & Finance Committee, March 7th, 2022, 9:00 a.m.

Meeting called to order at 9:00 a.m. Roll call: Bob Wurtzel, Garry Oliver and Scott Chiples. Clerk Kent Hatlestad and Deputy Clerk Carrie Brudos also present.

Discussion on budgets for fiscal year 2022.

Hatlestad reported that several changes need to be made to the 2022 budget to accommodate the new contracts approved by the board for 2022.

Clerk wages - \$39,700 to \$43,160 Clerk benefits - \$16,770 to \$18,600

St. Maint. Wages - \$56,800 to 59,400 St. Maint. Benefits - \$21,000 to \$22,850 This will not affect the bottom line due to money being kept in the reserve account.

The Debt service account for the Elm Drive extension loan must be modified. This will not affect the bottom line due to money being kept in the reserve account.

Hatlestad also requested that the committee consider moving unspent funds from 2021 in the Street Capital outlay account and Storm Sewer Capital Outlay account to the 2022 budget.

Discussion on using Cell Tower Savings account funds to make additional purchases and pay down debt. A new truck and an upgrade to the meter reader for the utility department were discussed. Final numbers will be brought to a future meeting on those items.

Discussion on a programmable sign was brought up. Hatlestad reported that the FD was interested in purchasing a programmable sign for the village and that it may be worth the time to talk to other groups in the village who may have an interest in helping with the purchase of the sign.

Discussion on trying to hold the budgets within 3-5% of 2022 levels for next year.

Motion Oliver, second Chiples to adjourn at 9:45. All aye. Adjournment

Building/Zoning/Land Planning – No meeting.

Fire – 02-23-22 6:00 pm call to order

Present: Joe, Bill, Jeff C, Jeff B, Ken, Tom called in.

Next meeting: TBD

1. Announcements

None

2. Discussion

Joe explained the need to loan Tender 1 to Coon valley Fire and Rescue for a short period 2-4 weeks.

3. Motion was made by Jeff Benson: Send the older Tender 1 to Coon Valley Fire and Rescue noting that they carry full replacement value insurance on Tender, perform any maintenance and answer any/and or all calls to Stoddard and Town of Bergen. Truck will be loaned for 2-4 weeks after they pick it up.

4. Bill seconded the motion.

5. Passed unanimously by all present.

6. If the time needed than is longer than 4 the Board will meet to discuss

7. Meeting adjourned 6: 20 pm.

Park – No meeting.

Personnel –No meeting.

Police- No meeting.

Public Works – No meeting.

W&S – Village of Stoddard, Utilities Commission Meeting, February 21st, 2022, 3:30 p.m., Stoddard Sewer Plant

Meeting called to order at 3:30 p.m. Present - Mark Peterson, John Tully and Russ Bolton. Village Clerk-Kent Hatlestad, Village Lead Operator-Mike Young and new Operator Rob Hurlburt, also present.

Minutes: Motion Bolton, second Tully to approve minutes from previous meeting. All aye, motion carried. **Appearances:** None.

Bills and Vouchers: Water #3207-3208 \$602.21. Sewer #3519-3526 \$5,531.25 Motion Bolton, second Tully to approve. All aye, motion carried.

Unfinished Business:

Discussion on closing CWF loan. Hatlestad reported the village will close the loan by this Friday, the 25th. The note at River Bank is for \$607,022.66. The money in the Hwy 35 account is \$562,422.03. The village will pay \$44,600.63 to close the loan. Final paperwork is being filed.

Discussion on general maintenance. Young reported that the ceiling was finished in Well #1, insulation was done in Well #2 and the lift station repairs were complete.

Hatlestad will look at installing strip curtains instead of a door to keep more heat in the lift station. Cleaning and storing equipment is coming next.

New Business:

Discussion on proposed 2022 projects. Hatlestad reported that the cost for Broadway/Oak St. project is around \$500,000. The village will need some form of grant to move forward with this project.

Discussion on request for utility hook-up. Hatlestad reported that a resident has asked the village if it would be possible to install water and sewer to property on Forrest Lane. Hatlestad told the property owner that the village would not install the utilities and that it would be up to them to take on the project. The property owner would like to see something in writing. Makepeace is preparing a response with numbers for reference.

Discussion on meters. Hatlestad reported that the purchase of new meters and upgrading the software should be done with ARPA (Covid-19) grant money. Following research on the subject Hatlestad said he could not find any reason the upgrade would not be covered by the use of the funds. Information on cost will be brought to next meeting.

Discussion on WRWA conference. Hatlestad reported that it would be cheaper to send the employees to the WRWA conference to earn credits instead of going on-line and doing it. Mike, Rob and Kent will be signed up for the conference.

Discussion on Operator Agreement with Town of Shelby. Young reported that Dan O'Deen from the Town of Shelby had approached him with a plan to share resources and personnel with the Town of Shelby in the case of an emergency. The village would send equipment and personnel to help Shelby and vice versa if a situation occurred. The two municipalities are already doing this as a favor to each other but this would be a formal agreement. Shelby is taking the information to a meeting soon and this is something that can be brought back later.

Motion Peterson, second Bolton to adjourn at 4:10. All aye. Motion carried. Adjournment.

Unfinished Business:

Discussion on Open Book/Board of Review dates. Hatlestad reminded the board of the dates for Open Book and Board of Review. Open Book 4-11-22, 3-5 p.m. Board of Review 5-9-22, 6-8 p.m. Bill Evans will attend training again this year to satisfy Board of Review requirements.

Discussion on Large Item Clean-Up Day date. Hatlestad proposed holding Large Item Clean-Up Day on June 4th. Keep it the first weekend of June as usual.

Discussion on street sweeping proposal. Hatlestad reported that the Village of De Soto has a street sweeper and would be willing to let the village borrow it. Hatlestad will contact a trucking company and have them haul it from De Soto and back sometime this spring.

Discussion an audit. Hatlestad reported that the annual audit for the village will be taking place tomorrow through Friday.

New Business:

Discussion on Rummage Along the River. Hatlestad reported that Rummage Along the River had requested a \$100 donation for advertising the event. Motion Oliver, second Davis to approve the donation. All aye, motion carried. Hatlestad also reported that the group had requested that the village provide some port-a-potties to help deal with the crowds of people. Chiples and Oliver said they would donate funds to cover the cost.

Communications: None.

License Applications: None.

Public Comment: Resident had some concerns about the construction being done on Easy Street. Erosion control and equipment making travel on the street difficult were brought up. Hatlestad will contact the new Building Inspector about the situation and talk to the contractor about the concerns brought up. A new street light on Easy Street was also discussed. It will be put on the Public Works agenda.

Motion Davis, second Oliver to adjourn at 6:45. All aye. Motion carried.