

**Village of Stoddard
Village Board Meeting
April 12th, 2022, 6:00 p.m.**

The Village Board met in regular session. Roll call: Bob Wurtzel, Garry Oliver, Steve Davis, Scott Chiples, Tom Venner and Bill Evans. Robin Palmer-excused.

Minutes: Motion Chiples, second Evans to approve the minutes from the March 2022 meeting. All aye. Motion carried.

Appearances: None.

Bills and Vouchers: Motion Oliver, second Chiples to approve March payments #20433-20458 in the amount of \$65,188.70 for payment. All aye. Motion carried.

Committee Reports:

Board of Appeals – No meeting.

Board of Review – Hatlestad reported that Open Book was held on April 11th from 3-5 p.m. There was no one in attendance.

Budget & Finance – No meeting.

Building/Zoning/Land Planning – No quorum at meeting on April 7th at 2:00 p.m.

Fire – No meeting.

Park – No meeting.

Personnel – No meeting.

Police - No meeting.

Public Works – Village of Stoddard, Public Works Committee Meeting, April 7th, 2022, 4:00 p.m.

Meeting called to order at 4:00 p.m. Roll call: Garry Oliver, Steve Davis and Scott Chiples. Administrator Kent Hatlestad and Bob Wurtzel also present.

Minutes: None. Appearances: Jack Parrish

Unfinished Business:

Discussion on S. Pearl Street parking issues. The committee listened to concerns by Jack Parrish who lives on S. Pearl St. Mr. Parrish mentioned that he had 6 children and that one of them was autistic. He had concerns about children darting out into the street between parked vehicles and was looking to have No Parking signs placed on the street for the length of his property. The committee brought up the idea of placing signs alerting traffic of the children in the area but that idea was rejected by Mr. Parrish. The committee talked about the curbs that have been painted yellow and that the traffic on the corner was not a hazard. Motion Oliver, second Wurtzel to keep the street the way it is and not install any more signage. All aye, motion carried.

Discussion on Birch Street parking issues. Hatlestad reported that there have complaints about residents parking in the cul-de-sac at the end of Birch St. The village will not be putting any signage at the end of Birch St.

Discussion on Proksch Coulee Road sign placement. Committee looked at the sight lines concerning the property at 619 Proksch Coulee Road and other properties backing out onto Proksch Coulee Road. The stop signs are a deterrent to speeding on the street. The other alternative is to put in speed bumps as the VCSD recommended. Motion Oliver, second Wurtzel to keep the signs in. All aye, motion carried.

New Business:

Discussion on proposed truck replacement. Hatlestad presented a quoted from Sleepy Hollow for 2022 Dodge Ram 5500 truck. Hatlestad said he was getting other bids but this one was the best number he had come up with - \$78,296.61. Motion Wurtzel, second Chiples to recommend the purchase of the truck from Sleepy Hollow to the Board. All aye, motion carried.

Discussion on street repair. The street needs repair on the corner of West/Center, West/Broadway and Center/Pearl. The concrete trough that runs across the street at the areas is in need of repair and breaking out in big chunks. Hatlestad will call Steiger for an estimate on repair costs.

Discussion on proposed Christmas decoration purchase. Hatlestad reported that the village was two display units short on the new poles. New Christmas lights are on sale and the street lights would all be filled. Motion Wurtzel, second Davis to purchase lights. All aye, motion carried.

Motion Wurtzel, second Davis to adjourn at 4:45. All aye. Motion carried. Adjournment.

W&S – Village of Stoddard, Utilities Commission Meeting, March 21st, 2022, 3:30 p.m., Stoddard Sewer Plant

Meeting called to order at 3:30 p.m. Present - Mark Peterson, John Tully and Russ Bolton. Village Clerk-Kent Hatlestad, Village Lead Operator-Mike Young and Operator Rob Hurlburt, also present.

Minutes: Motion Bolton, second Tully to approve minutes from previous meeting. All aye, motion carried. **Appearances:** None.

Bills and Vouchers: Water #3209-3214 \$1,229.89. Sewer #3527-3534 \$3,205.78 Motion Tully, second Bolton to approve. All aye, motion carried.

Unfinished Business:

Discussion on general maintenance. Young reported that the ceiling was finished in Well #1, insulation was done in Well #2 and the lift station strip curtains were installed. Young asked about installing ceiling fans in the well houses to move air for heat and condensation purposes. Motion Bolton, second Tully to approve the fans. All aye. Motion carried. Hatlestad reported that the ceiling in the sewer plant was starting to become a problem with the leaks. Hatlestad will get some bids to put a roof over the building and get rid of the flat roof.

New Business:

Discussion on proposed 2022 projects. Hatlestad reported that the cost for Broadway/Oak St. project is around \$500,000. The village will need some form of grant to move forward with this project.

Discussion on request for utility hook-up. Hatlestad reported that Makepeace Engineering is still preparing a response with numbers for a resident has asked the village if it would be possible to install water and sewer to their property.

Discussion on meters. Hatlestad shared bids from Midwest Meters, Inc. and Metering and Technology Solutions for the BEACON reader upgrade. Motion Bolton, second Tully to approve the Midwest Meter Inc. bid for \$14,510. All aye, motion carried.

Discussion on WRWA conference. Hatlestad reported that the conference had gone well and that some of the information from the classes he and Rob attended could be put to use improving the system.

Discussion on Operator Agreement with Town of Shelby. Hatlestad reported that the Town of Shelby had approved a plan to share resources and personnel with the Village in the case of an emergency. Hatlestad shared a copy of the agreement with the Commission. Motion Peterson, second Bolton to send the Community Water/Wastewater Utility Mutual Assistance Agreement to the Village Board with a recommendation to approve. All aye, motion carried.

Motion Bolton, second Tully to adjourn at 4:45. All aye. Motion carried. Adjournment.

Unfinished Business:

Discussion on Board of Review dates. Hatlestad reminded the board of the dates for Board of Review, 5-9-22, 6-8 p.m.

Discussion on audit. Hatlestad reported that the audit was completed in three days and there were no problems. Hatlestad reported that an end date for the hazard pay is required for audit purposes. The area came out of CDC Critically High stage at the end of February.

Motion Venner, second Evans to end hazard pay on February 28th. All aye, motion carried. The purchase of a new accounting software

program was brought up by the auditor. The new program would make it easier to complete transfers between Water-Sewer-General accounts and all bills would be paid out of one account (Pooled Cash.) Hatlestad reported that the cost involved would be close to \$18,000. The subject will be taken under advisement.

Discussion on Community Water/Wastewater Utility Mutual Assistance Agreement. Hatlestad shared a copy of the agreement with board members and explained that the agreement would be much like the Mutual Aid Agreement Stoddard has with other local fire departments. This agreement would be for water/wastewater and only with the Town of Shelby. Hatlestad said that the two communities already have an informal agreement but this would formalize that arrangement. The agreement has been reviewed by the Utility Commission and recommended for approval. Motion Oliver, second Davis to approve the Community Water/Wastewater Utility Mutual Assistance Agreement with the Town of Shelby. All aye, motion carried.

New Business:

Discussion on County versus Municipal Emergency Operations ordinance. Hatlestad reported that the Vernon County Emergency Management Officer, Brandon Larson, had been working through some policy level items and wanted to make sure that all municipalities had a "Municipal Emergency Operations Plan" or if they were deferring to the County Emergency Operations Plan. Grant requirements mandate that the County plan is updated annually. What Larson is looking for from the village is an update to his records. Larson has worked with the County Corp Counsel to come up with 2 different DRAFT ordinances in reference to the Emergency Operations Plans (EOP). There is a minor difference in language between the 2 drafts. One states that the village will adopt the County EOP and designate the County Emergency Manager as ours, the other states that the village will adopt the County EOP but will designate our own municipal emergency manager. Hatlestad stated that he thought it would be in the best interests of the village to keep the operation in house. Board members agreed. Motion Oliver, second Davis to adopt the County EOP but will designate our own municipal emergency manager. All aye, motion carried.

Discussion on new truck purchase. Hatlestad shared a copy of the quote received from Sleepy Hollow for a new 2022 Dodge Ram 5500 for the price of \$78,296.61. This includes a new bed, lighting and plow package. Hatlestad reported that he had priced other dealers and they either could not get a truck or the trucks were out 14 months. The prices for the cab and chassis were all in the same ballpark of \$55,000. Pricing the pieces (lighting, plow, tool boxes) out also came in at a much higher cost. The Public Works committee has reviewed the proposal and sent a recommendation to the board for approval. Motion Oliver, second Chiples to approve the bid from Sleepy Hollow for \$78,296.61. All aye, motion carried.

Discussion on Park Maintenance hire. Hatlestad reported that the village had received one application for the position of Park Maintenance worker. Rick Anderson is the applicant. Motion Oliver, second Davis to hire Anderson. All aye, motion carried.

Communications: None.

License Applications: SBFD Walleye Tournament-April 30th, Chad Myhre Memorial Fishing Tournament-May 7th. Motion Davis, second Venner to approve picnic license for both events. All aye, motion carried.

Public Comment: Resident had concerns about parking on S. Pearl St. The issue has been discussed at the Public Works committee and settled.

Motion Davis, second Oliver to adjourn at 6:30. All aye. Motion carried.